



Memorandum

To: Career-Technical Center Directors and Superintendents

From: Dr. Paula Compton, Associate Vice Chancellor, Articulation and Transfer

Date: September 15, 2022

Subject: Expiration of Medical Assisting, Pharmacy Technician, and Phlebotomy CTAGs

Each year the Ohio Department of Higher Education (ODHE) works in collaboration with Ohio Department of Education (ODE) as they review their pathways and current Career-Technical Assurance Guides (CTAGs) and CTAG courses, also referred to as Career-Technical Articulation Numbers (CTANs). During this process, the faculty experts overseeing the review process noted issues with several existing CTANs, as outlined below.

Please note that none of the CTANs on this list are aligned to EMIS-coded courses; rather, student eligibility for CTAG credit is dependent upon student completion of an approved program and attainment of a credential with the relevant certifying board.

Medical Assisting

- CTMAT004 – Performing Basic Administrative Medical Assisting Functions
- CTMAT005 – Perform Bookkeeping Functions
- CTMAT006 – Process Insurance Claims
- CTMAT008 – Fundamental Procedures
- CTMAT009 – Specimen Collection
- CTMAT010 – Diagnostic Testing
- CTMAT011 – Patient Care

Pharmacy Technician

- CTPT001 – Introduction to Pharmacy Technician
- CTPT002 – Pharmacy Concepts
- CTPT003 – Pharmacy Laboratory / Clinical Experience

The faculty experts reviewing the Medical Assisting and Pharmacy Technician CTAGs noted that a clear pathway does not exist for these students: Individuals who complete secondary-level programs in these areas typically do not pursue further coursework in the same field at the college level, and there are relatively few degree programs that can accommodate technical credit in these areas.



Phlebotomy

CTP001 – Phlebotomy

The faculty experts reviewing the Phlebotomy CTAG determined it was no longer feasible due to the diversity of Phlebotomy curricula across postsecondary institutions, which presented difficulties in establishing meaningful learning outcomes that could align to numerous programs.

Due to the issues outlined above, all CTANs in the Medical Assisting, Pharmacy Technician, and Phlebotomy CTAGs will be expired, effective Summer 2023.

Through Summer 2023, students who complete Medical Assisting, Pharmacy Technician, and Phlebotomy programs resulting in a credential will continue to be eligible for college credit. In accordance with the standard policy dictating CTAG eligibility, students will continue to be eligible for CTAG credit for three years beyond graduation from their secondary institution or Ohio Technical Center.

Beginning in Fall 2023, institutions are encouraged to award credit for prior learning to students who have earned industry-recognized credentials in the aforementioned areas. The attached guidance document was created in collaboration with faculty experts and provides recommendations for awarding and applying credit for these credentials. For each of the three disciplines, the document includes a list of faculty-recommended credentials, a suggested appropriate number of credits for the discipline, and recommendations on how the credit should be applied. A link to this document can be found on [this page](#) (under “Credit for Prior Learning: Recommendations for Industry-Recognized Credentials”).

Additionally, institutions which still wish to provide guaranteed opportunities for credit in these areas will be free to establish bilateral articulation agreements with partner institutions, beginning in Fall 2023.

Individual CTAG courses in the Health Sciences pathway featuring an end-of-course WebXam will remain eligible for CTAG credit and are not affected by this update. For example, if a Medical Assisting program also includes a Medical Terminology course that is aligned to the Medical Terminology CTAG course, the expiration of the Medical Assisting CTAG will not affect student eligibility for CTAG credit for the Medical Terminology course. A complete list of current CTAG courses can be found on [this page](#).

Questions concerning the expiration of these CTANs or the guidance document on credit for prior learning can be directed to the following staff members:

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